

# Bollinger Hills Cabana Use and Rental Agreement

Date \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_  
**Date of rental**

Rental fee amount: \_\_\_\_\_

Deposit Amount: \$100.00

Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Purpose of event (be specific) \_\_\_\_\_

Type of food and drink served \_\_\_\_\_

Approximate number of people at event \_\_\_\_\_

Will you be using the swimming pool? Yes No How many people? \_\_\_\_\_  
**(We would like at least one weeks notice!)** What ages? \_\_\_\_\_  
What hours will you swim? \_\_\_\_\_

**(Also note: There is a safety limit of 40 people in the pool. If your party brings capacity over the limit, the Lifeguards will limit pool use to 40 people at a time)**

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Do not write below this line

Key picked up Date \_\_\_\_\_ Time \_\_\_\_\_

Key returned Date \_\_\_\_\_ Time \_\_\_\_\_

Any damage? \_\_\_\_\_

Amount charged for damage, if any \_\_\_\_\_

The use of the Cabana is intended solely for Bollinger Hills (BHHOA) homeowners. BHHOA members may not act as an agent for others seeking to use the Cabana. **All events must be attended by the responsible homeowner for the duration of the event.** The homeowner must provide the Cabana Rental Chairperson with an estimate of the number of potential swimming pool users to allow for proper lifeguard coverage. Lifeguard coverage outside of regular summer operating hours (noon to 6 pm) is **\$15.00 per hour per lifeguard**. The tennis courts and swimming pool cannot be reserved.

**The Bollinger Hills Cabana is Non-Smoking Facility**

**YOU MUST CHECK THE FACILITY WHEN YOU FIRST ARRIVE TO SEE THAT EVERYTHING IS IN GOOD CONDITION**

This includes the Main room, the bathrooms and the storage room. You must call the Cabana Rental Chairperson IMMEDIATELY if anything is out of order or any damage is observed. You will be liable for all damage and clean-up required as a result of your Cabana usage.

- Do not use extension cords outside of the Cabana. Use extreme caution in using any extension cords and in proper usage of all electrical outlets.
- No open fires allowed including gas, electric or charcoal grills.
- No chairs or tables are to be removed from the Cabana. Please do not move them to the park or pool areas.
- No alcohol can be sold at Cabana events.
- Please do not leave open any doors leading out to the pool area, e.g. the front entrance doors to the Cabana and the sliding glass door.
- You may be allowed to decorate the facility prior to the rental date and/or time; this will be based on the availability of the facility. If the facilities are decorated by the LESSEE, such decorations must be removed from the facilities 30 minutes after the scheduled closing time of the event.
- Do not use adhesive tape on the walls, doors, ceilings or fixtures. Pinholes made by pushpins or tacks are acceptable for hanging decorations. Do not leave any tacks or pushpins in the Cabana.
- Do not tamper with, make adjustments to, or turn off pool or telephone equipment.
- Do not remove any cleaning, janitorial or bathroom supplies.
- Music is to be kept to a reasonable level. No stereo speakers may be placed outside the Cabana. Please be considerate of surrounding neighbors – especially late evening. No loud music is allowed after 10:00 p.m.
- **Take your trash with you. Do not use the Cabana Trash cans.**
- **Bring your own trash bags. Do not use Cabana trash bags.**
- Use the Cabana checklist for reference and check off all items on the list before you leave the Cabana.
- The Cabana and its facilities are available to rent for the purpose of **private parties or non-profit meetings only**. Any deviation from that purpose may cause this agreement to be terminated.

A **\$100.00 deposit** paid to BHHOA is required to reserve the Cabana. The Cabana will be inspected immediately after usage to ensure compliance with the Cabana rules. You will be liable for all damages to the facilities caused by you or anyone attending your event. Misuse of the Cabana will require a \$200.00 security deposit for any future use and may result in revocation of Cabana use privileges. Additionally, the homeowner will be liable for all damages incurred during their use period. Security deposits will be returned after the Cabana has been inspected and the key has been returned. **It is especially important that all doors and windows are secured after usage!**

I have read the above rules and rental policy and agree to abide by them.

I agree to indemnify and save harmless the Bollinger Hills Homeowner’s Association from any and all claims and expenses arising out of my rental of the facilities.

**I will advise the Cabana Rental Chairperson at the beginning of the reserved usage time if the Cabana is not in good order.**

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Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

For emergency purposes, the address of the Cabana is **2949 Morgan Drive, San Ramon**